

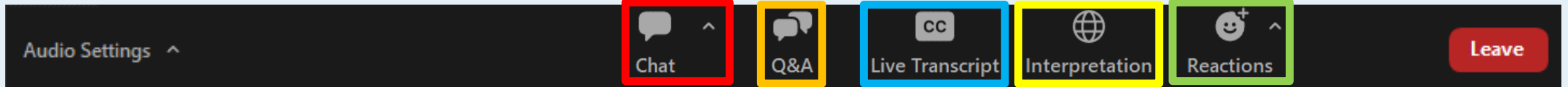


EPA CLEAN SCHOOL BUS

2022 Clean School Bus Rebate Close Out Form Overview
September 21, 2023 @ 1 PM ET

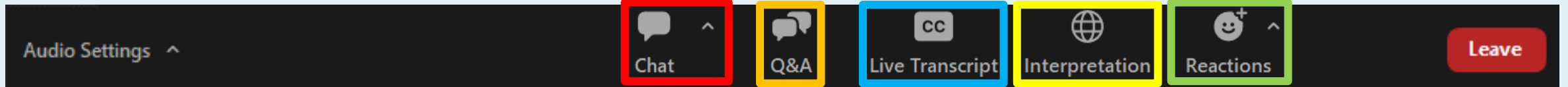
Office of Transportation and Air Quality
U.S. Environmental Protection Agency

Zoom Webinar Logistics



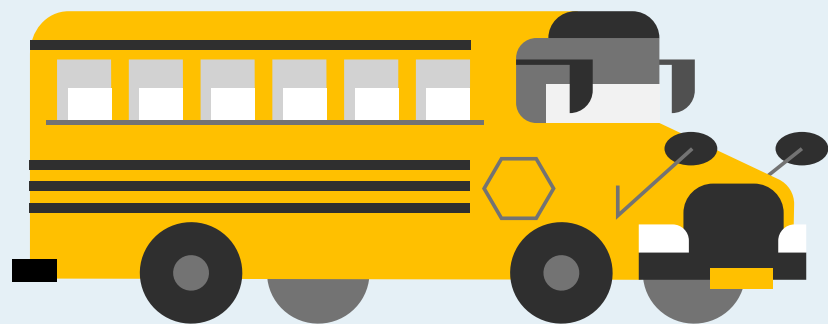
- **This presentation is being recorded.** The slides and recording will be posted to epa.gov/cleanschoolbus as soon as they are processed for posting.
- **All attendees are in listen-only mode.** Audio is available through your computer speakers or by phone. The presenter will ask you to come off mute if applicable.
- **Live transcription:** Live captioning is available by clicking the “Live Transcript” icon.
- **Live interpretation:** Live Spanish interpretation is available by clicking the “Interpretation” icon and selecting Spanish. Click “Mute Original Audio” to mute English audio when listening in Spanish.
- **Questions:** Use the Q&A feature to ask questions during the presentation. We will address as many as possible after the presentation. If we are unable to answer your question at this time, we will list all questions and answers in the Q&A document available on our website. You can also submit written questions to the EPA Clean School Bus Program helpline at cleanschoolbus@epa.gov.
- **Chat:** Chat is disabled, but the presenters might share links through the chat feature.
- **Reactions:** Reactions are enabled for you to interact with the presenter.

Logística de seminarios web en Zoom



- **Esta presentación es grabada.** Las diapositivas y la grabación se publicarán en epa.gov/cleanschoolbus tan pronto sean procesadas para su publicación.
- **Todos los asistentes se encuentran solo en modo escucha.** Hay audio disponible a través de los altoparlantes de su computadora o por teléfono. El presentador le pedirá que quite el silencio si corresponde.
- **Transcripción en vivo:** Hay subtítulos disponibles haciendo clic en el icono “Live Transcript” [Transcripción en vivo].
- **Interpretación en vivo:** Hay interpretación en español disponible haciendo clic en el icono “Interpreting” [Interpretación] y seleccionando el español. Haga clic en “Mute Original Audio” [Silenciar audio original] para silenciar el audio en inglés al escuchar en español.
- **Preguntas:** Use la función Q&A [preguntas y respuestas] para hacer preguntas durante la presentación. Abordaremos todas las que sea posible después de la presentación. Si no podemos contestar su pregunta en este momento, anotaremos todas las preguntas y respuestas en el documento Q&A correspondiente disponible en nuestro sitio web. Puede también enviar preguntas por escrito a la línea directa de ayuda del Programa de Autobuses Escolares Limpios de la EPA en cleanschoolbus@epa.gov.
- **Chat:** Se encuentra inhabilitado el chat, pero los presentadores podrían compartir enlaces a través de la función de chat.
- **Reacciones:** Las reacciones están habilitadas para que usted interactúe con el presentador.

Live Transcription / Transcripción simultánea



Live transcript is available

CC

Live Transcript

Live Spanish Interpretation / Interpretación simultánea



✓ Off

English

Spanish

Mute Original Audio



Interpretation



AGENDA



2022 CSB Rebates Timeline

Selectee Requirements

Necessary Documents

SAM.gov Reminder

User Guide Walkthrough

Close Out Form Walkthrough

Q&A

Conclusion

CONGRATULATIONS!

Overview of the Bipartisan Infrastructure Law's Clean School Bus Program

Under **Title XI: Clean School Buses and Ferries**, the Bipartisan Infrastructure Law (BIL) provides **\$5 billion** over five years (FY22-26) for the replacement of existing school buses with clean school buses and zero-emission school buses.

These new clean school bus replacements will produce either zero or low tailpipe emissions compared to their older diesel predecessors.

School bus upgrades funded under this program will result in cleaner air on the bus, in bus loading areas, and in the communities in which they operate.

The first funding opportunity was the 2022 Clean School Bus Rebates. EPA opened a competitive grant program in Spring 2023 and expects to open another rebate program in Fall 2023.



<https://www.epa.gov/cleanschoolbus>



2022 Clean School Bus Rebate Timeline

Activity	Date
2022 CSB Rebates open. EPA begins accepting applications submitted via online form	May 20, 2022 – August 19, 2022
EPA reviews applications and begins the selection process	September 2022
EPA notifies applicants of selection status. Selectees can proceed with purchasing new buses and eligible infrastructure.	October 2022
Selectees submit Payment Request Forms with purchase orders demonstrating that new buses and eligible infrastructure have been ordered	October 2022 - April 2023
Project period deadline for selectees to receive new buses, install eligible infrastructure, replace old buses, and submit Close Out Forms	<p>October 31, 2024*</p> <p><small>*EPA will consider extensions on a case-by-case basis if appropriate justification is provided</small></p>

Selectee Requirements – Close Out Form

- Once selectees have received their new buses and eligible infrastructure and have replaced their old buses, they must submit an online Close Out Form. **The Close Out Form must be submitted within two years of the date of the selection notification (October 31, 2024).**
- The Close Out Form will require selectees to attach:
 1. Final invoices for all new buses and infrastructure
 2. Proof of delivery (e.g., dated bill of lading) for all new buses and infrastructure
 3. Proof of old bus scrappage:
 - Documentation of destroyed engine and chassis rail with VIN number
 - Scrappage Certification Letter from scrap yard/entity that scrapped buses
 4. Photo of New Bus showing VIN number
 5. If applicable, photo of installed charging equipment
 6. If applicable, electric school bus battery and powertrain warranty information
- Selectees must retain all financial records, supporting documents, accounting books and other evidence of Rebate Program activities for five years after delivery of the new buses. If any litigation, claim, or audit is started before the expiration of the five-year period, the recipient must maintain all appropriate records until these actions are completed and all issues resolved.



October 31, 2024



Important! SAM.gov Registration

Check the Systems for Award Management ([SAM.gov](https://www.sam.gov)) to ensure your organization is *actively* registered as an entity

- An individual user account on [SAM.gov](https://www.sam.gov) is not the same thing as an organization's entity registration.
- Review all [SAM.gov](https://www.sam.gov) entity registration information for accuracy, including bank accounts, addresses, the [Unique Entity Identifier \(UEI\)](#), and Points of Contact.
- If your organization has no record of a [SAM.gov](https://www.sam.gov) registration, expired or active, and needs to create a new registration, the simplest entity registration type that can participate in the Clean School Bus Rebates is the "Federal Assistance Awards Only" registration.
- For help with [SAM.gov](https://www.sam.gov), reach out to the Federal Service Desk at: <https://www.fsd.gov>.

Only individuals with email addresses listed as one of the following Points of Contact (POC) under an *active* [SAM.gov](https://www.sam.gov) entity registration will have access to create, edit, save, and submit Clean School Bus Rebate forms for that entity:

- Electronic Business POC
- Alternate Electronic Business POC
- Government Business POC
- Alternate Government Business POC

***Note: When entering the rebate Close Out Form, applicants must use the same email as is listed in their POC information in [SAM.gov](https://www.sam.gov). They will be prompted to sign-in to, or create, a free login.gov account.**



If you made a [SAM.gov](https://www.sam.gov) to apply last year, please verify it is still active as accounts that have not been accessed in 365 days will go inactive.



PLEASE KEEP YOUR [SAM.gov](https://www.sam.gov) REGISTRATION ACTIVE FOR THE ENTIRE LIFETIME OF THE REBATE



Getting to the Close Out Form User Guide

- The link to the Close Out Form User Guide can be found on the 2022 Rebates: Online Close Out Form page.

Online Rebate Payment Request Information	Clean School Bus Rebate Program	Awarded CSB Rebates	Online Rebate Forms	Online Application Form	Online Payment Request Form	Online Close Out Form
Educational Materials						
Technical Assistance						

This page provides information on the Close Out Form to be used by selectees that were awarded funding; received delivery of new replacement buses and (if applicable) related electric bus charging infrastructure; and appropriately scrapped, donated, or sold their old buses.

The deadline for submitting Close Out Forms is **October 31, 2024**. EPA will consider extension requests for the Close Out Form on a case-by-case basis and may grant extensions if sufficient justification is provided. Please email cleanschoolbus@epa.gov with your extension request, including the justification for the extension and the date by which you anticipate being able to submit your Close Out Form.

The 2022 Clean School Bus Rebates Program is now CLOSED for submission of new applications.

Applicant Dashboard Rebate Forms

To submit a Close Out Form or view records of your submitted Application and Payment Request Forms, go to the [applicant dashboard](#).

On this page:

- [Who Can Submit a Close Out Form?](#)
- [What Information Do I Need to Complete the Close Out Form?](#)
- [Where Can I Get Help?](#)
- [User Guide for Close Out Form](#)

User Guide for Close Out Form

- [2022 Clean School Bus Rebate Forms: Close Out Form User Guide \(pdf\)](#) (9.03 MB, September 2023, EPA-420-B-23-038)

<https://www.epa.gov/cleanschoolbus/clean-school-bus-rebates-close-out-form#guide>



USER GUIDE WALKTHROUGH

Getting to the Close Out Form

- The link to the Close Out Form, additional information on SAM.gov requirements, and help resources can be found on the 2022 Rebates: Online Close Out Form page.

Clean School Bus Rebate Program	Awarded CSB Rebates	Online Rebate Forms	Online Application Form	Online Payment Request Form	Online Close Out Form
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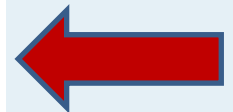
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<https://www.epa.gov/cleanschoolbus/clean-school-bus-rebates-close-out-form>



Website and Close Out Form Demo

Clean School Bus Rebate Forms: Applicant Login

Click the **Sign in** button below to login to the *Clean School Bus Rebate Dashboard* using Login.gov.

Sign in →



Clean School Bus Rebate Forms

- [Clean School Bus Rebate Program](#)
- [Online Rebate Application Information](#)

Your Rebate Forms

New Application

eben.bathalon@erg.com

Sign out →

Your Rebate Forms

Select a button below to *Edit* or *View* an existing rebate form.

	Rebate ID	Form Type Form Status	UEI EFT Indicator	Applicant School District	Updated By Date Updated
View	016400	Application Selected	123456000110 1234	EBEN BATHALON INC. Boston	eben.bathalon@erg.com 5/2/2023
View		Payment Request Funding Approved			eben.bathalon@erg.com 6/8/2023
New Close Out					



CLOSE OUT FORM WALKTHROUGH



Joint Office of
**Energy and
Transportation**

Clean School Bus Technical Assistance

driveelectric.gov

Electric School Bus Technical Assistance

Direct technical assistance for eligible school bus fleets to plan for and deploy clean school buses



Transition School Buses to Clean and Zero-Emission Models

The Environmental Protection Agency's [Clean School Bus Program](#) provides \$5 billion over 5 years (fiscal years 2022 – 2026) to replace existing school buses with clean and zero-emission models. The Joint Office provides [technical assistance](#) to school districts to plan for and deploy clean school buses.

driveelectric.gov/bus

Examples of How The Joint Office Can Help

Coordinating with electric utilities

Identifying available funding and incentives

Analyzing charging infrastructure needs

Conducting route analysis and planning

Conducting training and workforce development

Resiliency (V2X)

Analyzing energy needs and grid impact

Identifying solar and battery storage opportunities

Ground-truth proposed infrastructure plans from OEMs, consultants, etc

Contact Us

Use this contact form to submit a media inquiry, ask a general question about Joint Office of Energy and Transportation resources and activities, or request technical assistance for states, tribal nations, or clean school buses or transit buses.

Required fields are marked with an asterisk (*).

Inquiry type *

Clean School Bus Technical Assistance

Name *

Email *

Subject *

Message *

Send

driveelectric.gov/bus-contact
or
cleanschoolbusTA@nrel.gov

- Request assistance via online form

- Initial response within 48 hours

- General questions and feedback welcome!

Question & Answer Session



Upvote and comment on questions similar to your own.
Type your full thought so we can follow-up with an answer.
Speak slowly and clearly for the captioner/interpreter.

cleanschoolbus@epa.gov

epa.gov/cleanschoolbus

Conclusion

Submit your Close Out Form by October 31, 2024.

EPA will be hosting office hours in the coming months to answer more of your questions as you complete the Close Out Form and transition to cleaner buses.

This presentation has been recorded in both English and Spanish. The recordings and slides will be posted to the Clean School Bus website.

Sign up for the [Clean School Bus Listserv](#) and continue to check www.epa.gov/cleanschoolbus for updated resources and information future funding opportunities.

If you have any questions or additional feedback, please contact cleanschoolbus@epa.gov.



CONGRATULATIONS!





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SCHOOL BUS**

cleanschoolbus@epa.gov
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