**Developing Electric Vehicle Infrastructure Plans**

This document provides guiding questions that can help you begin the planning process for electric vehicle (EV) charging infrastructure.

Background

* Do regional or statewide plans (such as plans under the National Electric Vehicle Infrastructure Formula Program) exist already? If so, how will you align your efforts with those existing plans?
* Does your local government have any stated goals around EVs or reduction of transportation emissions?

Administration and Coordination

* What is the timeline for your plan? Does your plan need to be completed by a specific date?
* Does your planning process correspond to any other activities, such as a climate action plan or specific funding opportunity?
* Has any entity in or near your region undertaken a holistic transportation needs assessment or created a transportation master plan that identified local priorities?
  + If so, what priorities were identified and what are the plans to reflect these priorities in local policies and actions?
  + If not, what are the main priorities of your community members? If you are uncertain, see the Engagement module for strategies that will help you gather this information.
* How could EV charging infrastructure interplay with these other transportation priorities?
* Does your plan need to be coordinated with any regional or state planning processes?
* Who will be responsible for different elements of the planning process (such as baselining infrastructure needs, engagement, siting, funding, or procurement)?

EV Charging Infrastructure Projections

* Are there any established EV adoption goals in your region or jurisdiction that you can use to estimate projected EV infrastructure needs?
* Do you want to estimate EV infrastructure needs based on national datasets or projections for EV adoption?
* When do you want to complete EV infrastructure projections?

Community and Stakeholder Engagement

*Input from people representing multiple, diverse perspectives should be incorporated from the beginning of your planning process.*

* How are you going to identify representatives from the community to provide input for your plan?
* How are you going to identify industry, municipal, or other stakeholders to provide input for your plan?
* For each of those audiences, which parts of the plan will they inform? How will their input improve your plan?
* How will you ensure the engagement process is transparent and continuous, and that you are held accountable to stated goals and outcomes?

Engagement Logistics

* Who will be responsible for community and stakeholder engagement efforts?
* What is your available budget to support community engagement activities?
* What outreach methods and mechanisms are currently available? What methods could be developed to support this effort?